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Cancellation/Refund Policy

To be eligible for a refund, you must contact Professor Rome via email, professorrome3@gmail.com, on or before the published last day to drop for refund of fees for

each session. Refer to the Course Calendar for the deadline for refund of fees for each session.

Officially notify Professor Rome by email that lists the course(s) or seminar(s) to be dropped. The email must be date stamped on or before the published refund date. You must include written documentation verifying your inability to comply with the above procedure.

Any amount less than one dollar will not be refunded to the student.

Fees will be refunded if there is an extended incapacitation/hospitalization of the student (which caused the student to miss 20 percent or more of scheduled instructions documented by a physician's statement on the doctor's official letterhead (copies of the student's medical records will not be accepted). This must be an unscheduled medical emergency diagnosed after the last day to drop of fee refund.

Refunds will not be approved in the following instances:

- Personal errors in judgement or irresponsibility involving internet access, availability of finances, academic ability, time management, etc
- Dissatisfaction with course content, issues concerning academic instruction must be addressed with Professor Rome.
- Dissatisfaction with academic progress in course or seminar.
- Non-attendance or minimal attendance of class or seminar.
- Inadequate investigation of course requirements prior to registration and attendance.
- Non-receipt of email due to obsolete or incorrect email address.
- Voluntary/involuntary acceptance of employment or other activity impacting ability to attend class (i.e. work schedule/hours changed, vacation).
- Incarceration in a civilian or military facility.

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ProfessorRome.com welcomes your questions or comments regarding the Terms:

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Virginia Beach, Virginia _____

Email Address:

professorrome3@gmail.com

Telephone number:

Effective as of January 05, 2021